



RELEASE TO REVIEW BACKGROUND INFORMATION

Clearance for Licensing and Approved Providers

CONFIDENTIAL

For Office Use Only
Date Received

Instructions: See reverse side for regulations and definitions. Complete a separate form for each administrator, employee, regular volunteer, member of the household 16 years of age and older residing (living) in the facility and any other person required to be checked under the definition of "individual having contact with children." Household members are those individuals residing in the child care facility for 45 days or more within a calendar year.

Last Name		First Name		Middle Name		Name of Facility	
Street Address				City		State Zip Code	
Alaska (AK) Residency: _____ Years _____ Months				Date of Birth: _____ <input type="checkbox"/> Male <input type="checkbox"/> Female			
If in AK less than 12 months: _____ Last State of Residence: _____							
Aliases, Maiden Name, Previous Married Name(s)				Social Security Number: _____ Driver's License #/State: _____			

Have you been previously licensed, registered, or approved to provide care for children?
No ☐ Yes ☐ If yes, where and when were you licensed, registered, or approved? _____

If you check yes to any question listed below, please give a brief statement on a separate page, and attach it to this form.

Have you ever had a license to care for children revoked or denied in Alaska or any other state?
No ☐ Yes ☐

Have you ever been investigated for child abuse or neglect?
No ☐ Yes ☐

Do you have a physical, health, mental health or behavioral problem that might pose a risk to the health, safety, or well being of children?
No ☐ Yes ☐

Do you have any history of a domestic violence, alcohol, substance abuse or other abuse problem that might pose a risk to the health, safety, or well being of children?
No ☐ Yes ☐

Have you been under indictment, charged by information or complaint, or convicted of a criminal offense for the following laws or similar laws of another jurisdiction listed as "prohibited offenses" on the reverse of this form?
No ☐ Yes ☐

Have you ever been charged by information or complaint as a Juvenile?
No ☐ Yes ☐

I authorize the licensing representative to review criminal justice (CJ), juvenile justice (where applicable), protective service (CP), and licensing records, and to share this information (except CJ and CP records) with the applicant/licensee. I certify that the contents of this form and information provided with it are true, accurate, and complete. I understand that this information may otherwise be confidential and that I am waiving that confidentiality and any claim I may have with regard to release of these records.

**** Note:** A Parent permission signature and date is required for 16 and 17-year-old individuals in contact with children in a child care facility, in addition to the 16/17-year-old individual's signature and date. Parents please sign above or below your child.

Signature of Applicant/Member of the Household/Employee/Other		Date
SUBSCRIBED and SWORN to before me this _____ day of _____ 20 _____		
Notary Public		My Commission expires

Records Check (Department Use Only)

Protective Services Clearance	Yes <input type="checkbox"/> No <input type="checkbox"/> (Information Attached)	Specialist Initials	Date
-------------------------------	---	---------------------	------

7 AAC 57.990 Definitions applicable to both licensed and approved providers:

(19) "individual having contact with children in a child care facility" an individual who has the opportunity to gain access to a child care facility, a caregiver, a member of the licensee's household, and an individual residing in any part of the premises housing the child care facility; "individual having contact with children in a child care facility" does not include

- (A) a parent of a child in care, unless the parent is a caregiver or a member of the licensee's household;
 - (B) a parent's designee to drop off and pick up a child in care, unless the designee is a caregiver;
 - (C) an official or individual providing support services to the child care facility or to a child in care for fewer than five hours a week, such as infant learning teacher, attendant for a child with special needs, licensur, fire marshal, or food services sponsor;
 - (D) delivery service personnel;
 - (E) installation, maintenance, and repair service personnel for a period of less than two weeks;
 - (F) the occasional visit of an individual who has an ownership or management interest in the facility;
 - (G) an occasional guest in a child care facility;
 - (H) an individual residing in any part of the premises housing a child care facility, if that individual has direct access from the individual's residence to the child care facility, and the individual remains or intends to remain in the residence for less than 45 days, in total, in a calendar year, and is not a caregiver;
 - (I) an individual coming into incidental contact with children during an outing away from the child care facility;
 - (J) a volunteer other than a regular volunteer
- (2) "caregiver" includes an administrator, child care associate, employee, substitute, volunteer, or other individual in a child care facility whose duties include care and supervision of children;

Prohibited offenses:

7 AAC 57.315(1) within the previous 10 years, charged with, convicted of, found not guilty by reason of insanity for, or adjudicated as a delinquent for, a misdemeanor crime of assault, reckless endangerment, misconduct involving a controlled substance, or perjury, as defined in AS 11 or the laws or another jurisdiction; **OR**

7 AAC 57.315(2) at any time charged with, convicted of, found not guilty by reason of insanity for, or adjudicated as a delinquent under, the following statutes or similar provisions of another jurisdiction:

- (i) an offense against the family and vulnerable adults under AS 11.51;
- (ii) perjury under AS 11.56.200;
- (iii) a serious offense as defined in AS 12.62.900;
- (iv) an offense under AS 47.05.310(c).

A serious offense includes a felony offense, a crime involving domestic violence, sexual assault in the first – fourth degree, sexual abuse of a minor in the first – fourth degree, incest, unlawful exploitation of a minor, indecent exposure in the first or second degree, contributing to the delinquency of a minor, unlawful marrying, endangering the welfare of a vulnerable adult in the first or second degree, disorderly conduct (specifically and only AS 11.61.110(a)(7) "the offender intentionally exposes the offender's buttock or anus to another with reckless disregard for the offensive or insulting effect the act may have on that person"), distribution of child pornography, prostitution, promoting prostitution in the first – third degree, former AS 11.15.120, or assault to commit rape under former AS 11.15.160; or former AS 11.40.080, 11.40.110, 11.40.130, or 11.40.200 – 11.40.420 (crimes against morality and decency), if committed before January 1, 1980.